

Ratauli Yuba Club

Supplier Registration Form

Section 1: General Information

1- Name of Company (Legal)							
2-Address: District		3- Mailing address (if different)					
Rural Municipality/							
Municipality / Ward No							
4- Telephone							
6- Website				7- Mobile			
8- Contact Name and Title:						9- Email:	
10. Nature of f Business							
Authorized Agent		Manufacturer		Trader			
Contractor:		Retailer		Other:			
Please list your core goods/services/l works offered:		1-		6-			
		2-		7-			
		3-		8-			
		4-					
		5-					
11. Year of established				12. Number of staffs			
13. Location:							
14. VAT/ PAN Number:				15. License no./State, where registered			
16. Working Language: English		Nepali		Other			
18. Please provide a copy of the company's most recent Annual or Audited Financial Report.							

Section 2: Financial Information

20. Annual Value of Total Sales for the last 3 Years: (000) in NPR					
Year	NPR	Year	NPR	Year	NPR
21. Bank Name			22. A/C Name		
23. A/C Number			24. Branch address		
26. Types of /C					
Payment term					

Section 3: Technical Capability and Information on Goods / Services Offered

27. Do you offer customers a secure, web-based ordering & tracking system? Yes				No		
28. List of international quality assurance certification held by your company (a copy of each certificate shall be enclosed):		1-				
		2-				
		3-				
		4-				

29. List of local and national quality assurance certification held by your company (a copy of each certificate shall be enclosed):
e.g. ISO 9000 or Equivalent

1-
2-

30. List below up to five (5) of your core Goods/Services offered:

SN	Description Brand/Manufacturer , Model	National/International Quality Standard to which item conforms
1		
2		
3		
4		
5		

Section: 4- Experience

31. Recent Contracts with NGO/INGO/ Government Agencies

Organization:	Value: NPR	Year:	Goods/Services Supplied:	Destination:

33. Payment Terms: Agreed Disagree
If disagree, Please state your payment terms:

RYC standard payment for supply, service and works contracts is 100% payment within 15 working days after delivery of goods and upon receipt of contractors invoice..

34. CERTIFICATION:

I, the undersigned, hereby accept the basic Terms and Conditions, a copy of which has been provided to me and warrant that the information provided in this form is correct, and in the event of changes, details will be provided as soon as possible:

Signature
Name
Designation
Date

NOTE: Completing this form it does not automatically mean suppliers will be added to our Approved Supplier Database. The RYC reviews and evaluates submissions and contacts prospective suppliers as necessary.